

Student Notes on Blackboard

Bye-Bye ST#s

**You are no longer a number...
You are a name!**



Use the same username and password you use to log into your myDCC account. Carefully, read the instructions below.

Accessing the Class

You can Log into your Blackboard course site through the myDCC portal. Type **myDCC** into your browser's URL address field and hit Enter or go to <http://is-lump-web.sunydutchess.edu/cp/home/loginf> to find the login page to myDCC. Access the Blackboard login page by clicking the BB icon on the myDCC Welcome page.

Your Username and Password:

You will log into both myDCC and Blackboard with one username and password. **Your username is your first name and last name separated by a period.** For instance, Elizabeth Hurley's username would be **elizabeth.hurley**. Duplicate names, such as John Smith, will have a number after the last name, e.g., john.smith1.

CHECK YOUR SNAIL MAIL!

The Registrar's Office has mailed information to you that includes the username and a pin code for establishing a password for logging into the myDCC portal for the first time. You can access Blackboard from the myDCC Welcome page by clicking the BB icon at the middle left of the page. If you do NOT have the mailed information from the Registrar's Office, please email them at registrar@sunydutchess.edu or call them at (845) 431-8020.

YOU'VE GOT MAIL!

You will also have a DCC **email address**. Your email address will be you first and last name separated by a period followed by **@email.sunydutchess.edu.**, for example, elizabeth.hurley@email.sunydutchess.edu. Change your email information in Blackboard to your new DCC email address.